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# QUEEN CITY STEM SCHOOL

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Lunch registration



AUGUST 9, 2016

[HOWARDANDHOWARDEVENTS.COM](http://HOWARDANDHOWARDEVENTS.COM)

1811 Sardis Rd. N Suite #207 Charlotte, NC 28270



Dear Queen City Stem School Parents & Faculty

We are excited to be your food service provider for the 2016-2017 school year for your children.

Our team is committed to providing your children healthy meals while exposing them to multi-cultural meal items as well.

The food service we are offering will meet the Federal Nutrition guidelines school age children.

This includes, but not limited to:

- Meal portions
- 4 food groups (dairy, grains, fruit & vegetables, meat or meat alternative)
- Healthy Selections

Thank you for your warm welcome Queen City Stem School Students, Parents & Faculty!

Respectfully,

Howard & Howard

# Setup Your Child's Lunch Account



Below are the steps to setup your child's lunch account:

## CREATE A PARENTAL LOGIN

1. Type this web address in your browser: <http://howardandhowardevents.h1.hotlunchonline.net/>
2. Click **Create an account**. Complete the steps on that page, then click register.
3. Congratulations your Login is complete! This will allow you access the lunch calendar and prepay for your child's meals.



## REGISTER EACH CHILD


4. Click **student** at the top of the header.
5. Click **+add student**. Complete the steps on that page, then click Submit.

If you have more than one child, repeat STEPS 4 & 5 above.

6. Congratulations your child(ren) has been registered in our system! You are now able to select the menu for your child and prepay for up to one month.

## SELECT YOUR CHILD'S BREAKFAST & LUNCH MENU AND PAY

7. Click **order**  at top of header. Select lunch options for each day your child will eat for 2 weeks.
8. Click **add to cart** . Click **Review Order** (at the bottom)
9. Click **PAY NOW**

If you have any questions or need HELP with this process, just click  Home and select **Tutorials**.

Dwayne Howard  
Executive Chef

Pamela Howard  
Event Director

A handwritten signature in blue ink that reads 'Dwayne S. Howard'.

A handwritten signature in blue ink that reads 'Pamela W. Howard'.

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[HowardandHowardEvents.com](http://HowardandHowardEvents.com)

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